



## **BOARD MEMBERS REQUIRED**

Are you interested in helping to grow a better Aotearoa? The Kete Ora Trust is seeking trustees to further its work supporting education and research into biodynamic, organic and sustainable land use.

**Trustee responsibilities include:**

- Assessing funding applications
- Contributing to the planning, directing and overseeing of projects,
- Contributing to the fundraising strategy
- Commitment to the requirements of governance

**Our ideal trustee has some or all of these qualities:**

- Experience and interest in biodynamic, organic, sustainable growing practices
- Knowledge of, and strong connections in the sustainable growing sector
- Experience in Governance roles
- Business experience.
- Fundraising interest and experience
- A willingness to bring ideas and energy to the Board to further KOT's aims and objectives.

If you are interested, please send a short covering letter that outlines your interest in the role along with a recent CV to [info@keteora.nz](mailto:info@keteora.nz)

Please contact Trust Executive Secretary for more information: [info@keteora.nz](mailto:info@keteora.nz)

Please see page 2 for a role description.



## TRUSTEE ROLE DESCRIPTION

### INTRODUCTION

The Kete Ora Trust is a registered charity, established in 1997 by the Bio Dynamic Farming and Gardening Association in New Zealand (Inc.) The purpose of the Trust is to promote research and education in biodynamic, organic or other sustainable land management for agriculture, horticulture, forestry and animal husbandry. The Trust does this by inviting applications for funding and initiating projects that further the interests of the Trust.

The Board consists of 4 -8 trustees and is supported by the Trust Executive Secretary who is employed for up to 40 hours per month.

### RESPONSIBILITIES

#### Assess funding applications

The Trust offers three rounds of funding per year. Each application is assessed in depth by two trustees, in rotation, who make recommendations for discussion and decision-making at the three funding meetings.

Dates are set in advance. Meetings are usually held via ZOOM.

#### Support KOT projects

The Trust has identified areas of research that further the aims of the Trust, provide benefits to the agricultural, horticultural and consumer sectors and offer opportunities for future partnerships.

Trustees contribute to the planning and direction of the research and initiate new ideas.

#### Fundraising

Trustees contribute to the fundraising strategy – bringing ideas, connections and a commitment to achieving our fundraising goals.

#### Governance

Contribute to planning and decision making to ensure the future sustainability of the Trust.

Maintain an overview of the Trust's administration and financial management processes.

Comply with the terms of the Trust Deed (attached).

#### Community and Connections

Attending appropriate events and maintaining connections across our community networks.

#### Meetings

Meetings are held via Zoom in line with the application rounds and at other times as required. There is at least one face to face meeting per year. The AGM is held either in person or via ZOOM alongside a normal Board meeting usually in April or May. We have on average 5 meetings a year and you will be required to read and respond to ongoing discussions and applications in between times. Time commitments for activities vary; quarterly meetings are usually less than two hours long